

## ABERDEEN CITY COUNCIL

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<b>COMMITTEE</b>	Operational Delivery Committee
<b>DATE</b>	13 <sup>th</sup> January 2021
<b>EXEMPT</b>	No
<b>CONFIDENTIAL</b>	No
<b>REPORT TITLE</b>	Waste and Recycling Policy
<b>REPORT NUMBER</b>	OPE/20/236
<b>DIRECTOR</b>	Rob Polkinghorne
<b>CHIEF OFFICER</b>	Mark Reilly
<b>REPORT AUTHOR</b>	Hannah Lynch
<b>TERMS OF REFERENCE</b>	1.1.5

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### 1. PURPOSE OF REPORT

To seek approval of the revised and amalgamated waste policies dealing with excess waste and additional bins, missed bins, contamination of recycling bins, assisted collections and unadopted road collections.

### 2. RECOMMENDATION(S)

That the Committee approves the proposed revised and amalgamated waste and recycling policy contained within appendix 1: Waste and Recycling Policy.

### 3. BACKGROUND

- 3.1 The waste and recycling policy contained in this report is subject to regular review and the changes therein are intended to improve the content or address gaps that had been identified.
- 3.2 This waste and recycling policy is a current and approved document. Each section of the policy has had minor revision/corrections that do not have any significant implications or impact on the spirit of the policy and these changes are not highlighted. Significant changes to the policies are highlighted in red text in the appendices and a summary is provided in Table 1 below.

Table 1. Summary of key changes to the policy

<b>Policy section</b>	<b>Change</b>	<b>Reason</b>
<b>2. Excess waste:</b> <b>2.3.3 Additional Food &amp; Garden Waste Bin (Brown Bin):</b> A maximum two additional	An additional bin for food and green waste bin can be supplied on request	To provide householder with more opportunity to recycle food and garden waste

brown bins may be requested per eligible household.		
<b>4. Assisted collections:</b> <b>4.1.5</b> The uplift location for an assisted collection must not compromise the collection crew's health and safety requirements. If this is an issue, a suitable alternative will be identified.	Specific reference to importance of Crew's health and safety when emptying from non-standard locations	To ensure the Crew's safety at all times through risk assessing the location.
<b>5. Unadopted roads:</b> <b>5.4.1</b> In cases where the unadopted road does not meet the required criteria for collection defined in Paragraph 5.3.1, residents may be required to place their waste or recycling in the container provided on the pavement or verge at the nearest practical point.	Defining suitable location for the bin to be collected from until the road meets the standard required.	To remove the risk of injury to our crew and/ or damage to our collection vehicles.

#### **4. FINANCIAL IMPLICATIONS**

- 4.1 The efficient management of the waste and recycling services is imperative in ensuring that the authority gains best value from both its collection service and the materials collected. This policy aims at encouraging good participation and behaviour by householders as well as ensuring efficient use of the collection resources. Poor quality of materials and poor or incorrect participation results in a less effective service with a higher overall cost to the authority. The continual review and development of this policy helps to ensure that there is clarity and consistency in the approach and will result in better service delivery.

#### **5. LEGAL IMPLICATIONS**

- 5.1 The recommendations will ensure that the Council will comply with its legal obligations and statutory waste and recycling targets.

#### **6. MANAGEMENT OF RISK**

	<b>Risk</b>	<b>Low (L), Medium (M), High (H)</b>	<b>Mitigation</b>
<b>Customer</b>	Public acceptability of policy content	L	Ongoing communications, raising awareness of waste services and how to use them. Appropriate training of Waste Team and Contact Centre Staff.
<b>Collection crew</b>	Manual handling issues of bins e.g. being too heavy to safely move  Contact with hazardous materials	M	Ongoing training for the collection crew to risk assess bins e.g. weight, hazardous materials
<b>Environment</b>	Risk of increased fly-tipping or littering due to contaminated bins not being emptied.	L	Provision of adequate information and support to assist householders. Monitoring impact implications, with appropriate action as necessary.

## 7. OUTCOMES

<b>Local Outcome Improvement Plan Themes</b>	
	<b>Impact of Report</b>
<b>Prosperous Place</b>	These policies help improve the local environment by reducing the likelihood of littering.

## 8. IMPACT ASSESSMENTS

<b>Assessment</b>	<b>Outcome</b>
<b>Equality &amp; Human Rights Impact Assessment</b>	EHRIA completed
<b>Data protection impact assessment</b>	not required

## 9. BACKGROUND PAPERS

n/a

## 10. APPENDICES

**Appendix 1:** Waste and Recycling Policy

## 11. REPORT AUTHOR CONTACT DETAILS

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